

Breakout: Leveraging Technology in your Pack, Troop, Crew/Ship

Meeting Host: Zachary Fisher

Presenters: Graeme Payne, Craig Fick

Description: Discussion on how you can use technology tools such as Google Hangouts Meet, Zoom, Microsoft to hold virtual unit meetings. Includes a review of key Scoutbook features for connecting and communicating with Scouts and families and tracking advancement.

Agenda:

- A brief introduction to the Zoom meeting platform
 - How to ask a question
 - The meeting is being recorded and will be available later to watch
 - Resources have been posted to PKO website
 - Microphones will be muted during the presentation and opened for discussion
- Overview of virtual meeting tools (Graeme to prepare slides)
 - Google Hangout Meet (Hangouts = Free) (Meets=paid for)
 - Zoom (including breakouts, security)
 - Microsoft Skype/Teams
 - Webex
- Tools for educators
 - Google Classroom
 - Office 365
- How to sign up for non-profit accounts (Craig to lead/prep slides)
- Planning a virtual meeting - following unit meeting planner (Troop Meeting Planner, Pack Meeting Planner)
 - Tips and best practices
 - Online games and fun (kahoot, scribble.io, rudi's game)
 - Youth protection
- Troop meeting example - Graeme
- Pack meeting example (show DLE) - Craig
- Leveraging Scoutbook
 - Inviting Scouts and Parents
 - Scoutbook app
 - Marking advancements as completed
 - Using Scoutbook calendar and messaging
 - Merit Badge counselors (show help.scoutbook)
- Importance of keeping unit websites updated
- Open Forum

Resources to be provided:

Tech Soup presentation

[Troop Meeting Planner](#)

[Troop Leader Resources](#)

Pack Meeting Planner

Links:

Google Hangout Meets

Google Classroom

Zoom

Microsoft Skype

Microsoft Teams

A Model Troop Meeting Using Zoom (Graeme)

A Model Pack Meeting Using Google Hangouts Meet (Craig??)

Links:

Scoutbook

- How to invite a Scout to Scoutbook
- How MBC can connect to a Scout
- A Parent Guide to Scoutbook

US Flag Video - <https://www.youtube.com/watch?v=e1OamtIBHpA>

Best practices for securing Zoom (John Chesser)

Link to Rudi's games /site