

# Procedures for the Adams Award Glen A. and Melinda W. Adams National Eagle Scout Service Project of the Year Application

## I. Submission and Processing:

### Candidates' Responsibility:

Turn in to Atlanta Area Council Program Service Center by the Application's stated deadline (*currently January 21*), A hard or Paper version of:

- 1) Complete Eagle Scout Service Project Workbook with all attachments, worksheets, logs, pictures and signed pages (*In other words all documents pertaining to the Eagle Service Project that was submitted for the Scout's Eagle BOR*).  
**Please submit "Original Quality" Documents** (Do **not** submit a copy of a copy except in pages that have a signature).
- 2) Copy of Eagle Application that was signed by the Eagle Board of Review.
- 3) Original and signed "Glen A. and Melinda W. Adams National Eagle Scout Service Project of the Year" Application.

## Program Center's Responsibility

### Accept this Submission/Packet and:

- 1) Scan a copy to the Council Adams Award Chairperson
- 2) Mail to or have the Council Adams Award Chairperson pick up—the paper version

## II. Evaluation Process

### Adams Award Committee:

- A. Will evaluate ALL submissions, submitted by the deadline (unless extenuating circumstances exist warranting a late entry).
- B. The Committee will discuss and vote on their choice for the Bronze Level (Council Nominee) Recipient.
- C. Council Adams Award Chairperson will sign the Glen A. and Melinda W. Adams National Eagle Scout Service Project of the Year Application in the applicable space for the Atlanta Area Council's Nominee.

- D. Council Adams Award Chairperson will submit signed Glen A. and Melinda W. Adams National Eagle Scout Service Project of the Year Application to Adams Committee Council Staff Person for Signature.

### **III. Submission to National**

#### **Council will:**

- 1) Will submit signed and completed Adams Award and Application with all Supporting documents (Complete Eagle Scout Service Project Workbook with all attachments, pictures, logs etc.), as per the process stated on the Adams Award Application (currently: scanned to [adamsaward@scouting.org](mailto:adamsaward@scouting.org) ), by the stated deadline (currently February 28).
- 2) Council will cc the Adams Award Chairperson with the submission to NESA ([adamsaward@scouting.org](mailto:adamsaward@scouting.org)).
- 3) Council will notify Council Adams Award Chairperson via Email of changes in application status; that is if the award advances to Silver or Gold Level.

Approved by the Atlanta Area Council Advancement Committee

Muzaffar Quraishi

Atlanta Area Council Advancement and Recognition Chairman